

1. What safety measures will be in place?

- Bonne Ecole Elementary will follow the guidelines set by:
  - the STPPS “Back to School Planning Guide” (<http://www.stpsb.org/coronavirus/2020-2021/2020-2021Plan.pdf>)
  - the LA Department of Education “Strong Start 2020 Implementation Guide” (<https://www.louisianabelieves.com/docs/default-source/strong-start-2020/implementing-strong-start-2020-a-toolkit-for-teaching-and-learning-for-schools.pdf>)
- All staff and students will sanitize their hands prior to entering the school building and every two hours throughout the school day.
- Student temperature screenings will take place before students enter their first classroom of the day.
- Masks worn by all staff and grade 3-6 students at all times, in accordance with the STPPS and LA DOE guides.
- Classrooms will be sanitized with every change of occupancy and at the end of each day. Restrooms and high touch surfaces will be sanitized regularly throughout the school day.
- Hallways throughout the campus will be “one-way” in order to eliminate cross traffic.
- Seating is arranged to accommodate physical distancing in all classrooms, computer labs, and lunch settings.
- To prevent large gatherings, students will report directly to their classrooms when they arrive to school, and breakfasts will be delivered to the classrooms.
- Reduced bathroom occupancy will be managed to ensure student safety.

2. How will my child know where go on the first day of school?

- Teachers will begin calling parents on Tuesday, September 1st to introduce themselves and ask a few important questions to start the new school year.
- This year our meet and greet will be virtual. You and your child can go to the website, find your teacher, and watch a short meet and greet video. This will be on our BEE website Friday, September 4<sup>th</sup>.
- Designated staff members will guide students to their grade level hallway upon arrival.

3. How can I drop off supplies prior to the start of school?

- Stop, Drop, and Roll – Wednesday, September 2<sup>nd</sup>, 10am-2pm & Thursday, September 3<sup>rd</sup>, 12-5pm: 2 supply drop off days will be hosted to allow parents an opportunity to drop off school supplies and medication and pick up first day of school paperwork, including carline tags that will be extremely important. Please remain in your car and we will get supplies from you.
- Our school nurse or secretary will be available to receive medication.



4. What time does school start and let out?

- School starts at 8:05am (students may arrive as early as 7:35am). Dismissal is at 3:05pm.

5. Will Before and After Care be offered this year?

- Before and after care will continue this school year. Please visit the school website or reference the back to school packet for an application. Increased safety precautions will be in place to allow for student health and safety.

6. Will there be clubs or other extracurricular activities this year?

- We know the importance of extracurricular activities to student growth and the positive impact that clubs have on all aspects of student growth. We plan to provide our many extracurricular opportunities for students once again as soon as safely possible.

7. How will students receive their lunch?

- Students who purchase a school lunch will do so from the school cafeteria. Students will be able to sit and eat with their homeroom class in physically distanced seating arrangements in the cafeteria. Grade levels with five classes will have a rotating schedule for one class to eat in the classroom each day.

8. Will grade 3-6 students have to wear masks during lunch?

- Yes. They will be permitted to remove the mask while they eat, but required to return the mask once they have finished.

9. How do I pay for my student's lunch?

- All parents are highly encouraged to complete the district Free and Reduced Meals application located at <https://cafefr.stpsb.org/>.
- Parents can transfer money to a student's lunch account at My Payments Plus (<https://www.mypaymentsplus.com/welcome>).

10. Can I eat lunch with my student?

- At this time, per the STPPS Back to School Guidelines, nonessential visitors will not be allowed on campus except for extenuating circumstances. We are currently looking for café monitors. If you are interested, please call the front office.

11. What will recess look like this year?

- After lunch, students will be escorted by homeroom to designated playground zones. Students will remain in their static group during recess, with their homeroom teacher monitoring students. Physical distancing and appropriate mask wearing (grades 3-6) will be monitored.
- Playground equipment will be cleaned and disinfected between student groups.

12. Will water fountains be available?

- Students are encouraged to bring water bottles from home. Per the STPPS Back to School Guidelines, shared water fountains will be closed. Water bottle filling stations will be available.

13. How will instruction be delivered?

- Student seating will be physically distanced in all areas. Classrooms with tables will have reduced seating at tables.
- Stations will be teacher directed and students will remain in static small groups.
- Materials will be individualized to the greatest extent possible. Computer keyboards, mice, and touchscreens will be cleaned and disinfected between student use.
- Art, music, and library classes will push into the homeroom class to deliver instruction.
- Physical Education classes will use outdoor space as weather permits. The gymnasium has been partitioned to allow for two static groups with separate entry and exit points.
- Staggered transitions: 5<sup>th</sup> grade and 6<sup>th</sup> grade classes will move between classes at separate times to allow for physical distancing.

14. What classes will my 6<sup>th</sup> grade child attend each day?

- While in Louisiana Phase 2, all STPPS students in grades 6-12 will follow the Hybrid Learning Model, with learning divided between traditional and at-home settings.
- Students will be grouped alphabetically into one of two cohorts. Cohort A (students with last names A – K) will learn at school on Mondays and Wednesdays and every other Friday. Cohort B (students with last names L – Z) will learn at school on Tuesdays and Thursdays and every other Friday.
- At-home lessons will be provided for students for the days when they do not report to campus.

15. During the Phase 2 Hybrid Learning Model, what will be expected of my student on the days that they learn from home?

- Days at home should still be treated as school days. Teachers will provide assignments that students will be required to complete during these days.
- To help students maintain a daily schedule, it may be helpful to have students follow similar morning routines on their at-home learning days as they do on their traditional learning days.

16. What will happen if a student becomes sick or develops symptoms?

- We will follow the policies and procedures set by the STPPS Back to School Guidelines.

17. What will be the procedures for checking a student in/out?

- In order to minimize the number of people in the building, parents will be asked to call our front desk when they arrive on campus. A school secretary will meet parents outside our main entrance with the sign-in/out form and accompany the students to you.

18. Can I donate supplies to my child's teacher?

- Any donated snacks must be individually packaged by a manufacturer.
- At this time, we cannot accept any cleaning/disinfecting supplies. All approved cleaning products are supplied by STPPS.

19. How can I schedule a parent conference, IEP, or 504 meeting?

- Contact the front office to schedule a parent conference. At this time all conference will be virtual via phone or video conferencing.

20. Can I volunteer or join the school's PTA?

- At this time, per the STPPS Back to School Guidelines, nonessential visitors will not be allowed on campus except for extenuating circumstances.
- If you are interested in substituting or being a café monitor, please contact the front office. This is a great way to be active in our school community!
- PTA meetings will be virtual at this time. Membership information will be sent home with your child.
- Be sure to join Bonne Ecole Elementary PTA Facebook group for updated information.

21. What is the procedure for transportation changes?

- Transportation changes will not be permitted this year due to the limited capacity of our buses. Parents were asked to contact transportation to ensure bus transportation for their children.
- If an extenuating circumstance may arise, please submit the request to the administration at BEE with a 24-hour notice to allow time to determine if the change is possible.

For info about general school policy and procedures, please refer to the 2020-21 District Handbook for Parents and Students, located at <http://stpsb.org/districthandbook/DistrictHandbook.pdf>

If you have additional questions, contact one of the members of our school leadership team. We are committed to giving our all to keep students, faculty, and staff safe so everyone can have a Super Star year!

- Julie Lupo, principal, [Julie.Lupo@stpsb.org](mailto:Julie.Lupo@stpsb.org)
- Leslie Hoffman, assistant principal, [Leslie.Hoffman@stpsb.org](mailto:Leslie.Hoffman@stpsb.org)
- Victoria Nobles, school counselor, [Victoria.Nobles@stpsb.org](mailto:Victoria.Nobles@stpsb.org)
- Visit our school website <http://bonneecoleelementary.stpsb.org>